

St Swithun's C of E Primary Academy

Executive Headteacher
Mrs Helen Thomas
Head of School Mrs Debbie Preece
Telephone 01777 702043

Grove Street
Retford
Nottinghamshire
DN22 6LD

14th May 2020

Dear Parents/Carers,

Re: re-opening of schools to Nursery (F1), Reception (F2), Y1 and Y6

The re-opening of schools is a complex process of we are to ensure, as far as possible, everyone's safety. I recognise that you as parents may be reluctant to send your children to school during this crisis. Whilst the government are encouraging vulnerable children and children in the stated year groups to attend, please be reassured that parents will not be penalised for non-attendance. It is your choice. With this in mind, to aid our staffing planning for re-opening, I need to gauge how many of you plan to send your child to school when we re-open.

Please could I request that you follow the link and fill in a very short form to inform us of your intentions? This will enable us to accurately predict pupil numbers and allocate staff and learning spaces accordingly. I would appreciate it if you could complete this survey whether you intend to send your child or not by 4pm on Tuesday 19th May 2020.

[Survey](#)

I know that you will all be concerned and have lots of questions. I will endeavour to answer as many of these as possible in future communications when we have a clearer picture of school numbers. I will be in touch again shortly to inform you of our plans for re-opening to your child's year group.

Thank you, as ever, for your ongoing support. Take care and stay safe.

Yours faithfully

Mrs H Thomas
Executive Head

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