



St Swithun's C of E Primary Academy

Executive Headteacher
Mrs Helen Thomas
Head of School Mrs Debbie Preece
Telephone 01777 702043

Grove Street
Retford
Nottinghamshire
DN22 6LD

Friday 5th June 2020

Phased return to school - information for parents of children in Butterflies and Caterpillars

Dear Parents and Carers,

As you know, we will be starting a phased return to school for our Reception and Nursery children from next week.

Week commencing Mon 8th June:

- **Mon – Fri 0845-1515:** School open to Key worker children
- **Mon, Tues 0930-1130:** School open to **FS2 Butterflies**
- **Thurs, Fri 0930-1130:** School open to **FS1 Caterpillars**

Week commencing Mon 15th June

- **Mon – Fri 0845-1515:** school open to Key Worker children
- **Mon, Tues 0930-1330:** School open to **FS2 Butterflies**
- **Thurs, Fri 0930-1130:** School open to **FS1 Caterpillars**
- **Thurs, Fri 0915-1430:** School open to **Y1**

Week commencing Mon 22nd June:

- **Mon – Fri 0845-1515:** school open to Key Worker children
- **Mon, Tues 0930-1445:** School open to **FS2 Butterflies**
- **Thurs, Fri 0930-1130:** School open to **FS1 Caterpillars**
- **Mon, Tues, Thurs, Fri 0915-1430:** School open to **Y1**
- **Mon, Tues, Thurs, Fri 0930-1500:** School open to **Y6**

The decision as to whether you feel that this is the right time for your child to return will depend on your own feelings and family context. We understand that this is a difficult decision so during our phone calls over the past few days we have collated the most frequently asked questions. I hope that the clarification will help to inform your decision making.

Who will be teaching the children in Butterflies and Caterpillars Class?

Mrs Mitchinson and Mrs Briers will be teaching our Butterflies on Mondays and Tuesdays and Mrs Oxborough and Mrs Myers will be teaching our Caterpillars on Thursdays and Fridays. They have been busy in school this week setting up a friendly environment, following the guidelines for safe play equipment and finding creative ways for the children to learn and have fun together.

Home learning and how this will look from 8th June?

We would like to keep the home learning working in a similar way and we love seeing the learning that you are doing at home. We will no longer be posting videos as these are quite time consuming but will continue to post the usual activities Mondays, Tuesdays, Thursdays and Fridays. On Wednesdays a computing and an RE activity will be posted for the children to complete. Please be patient because when we are in school teaching, all the teachers will need more time to respond to your messages.

Can children collect/ return reading books/ work from school?

Unfortunately, due to the guidance on minimising potential transfer of infection, we are not able to send home books or worksheets from school and we ask that children do not bring anything from home into school until further notice.

Will my child have missed work that will mean that my son or daughter will be at a disadvantage when they move into Year 1?

No. Please be reassured that your child's learning will not be dependent on the work they are doing at home during this half term and your child will not have gaps in knowledge as a result of remaining at home.

Will days and times be increased?

Yes. We are phasing the children back into school gradually so that we can reintegrate them in a way that supports their emotional wellbeing. As soon as we feel that our children have settled back into the new school environment happily, then we will be increasing the time that your child can be in school. We will monitor this closely and review at the end of the second week.

Will I be able to change my mind if I decide that I would like my child to start school in a few weeks' time?

Yes. We would like to welcome all of our Nursery and Reception children back into school. If you do change your mind, we might need a little time to make the necessary arrangements.

What do children need to bring into School?

Please send your child to school in casual self-managing home clothes which can be washed each day (no belts, difficult fastenings, shoelaces or open-toed sandals).

Your child will need a **named** water bottle

In order to minimise the potential transfer of infection children should **not** bring bags, toys, books, PE bags or (depending on the weather) coats.

If your child wears nappies, please send a supply of nappies and wipes to school in a carrier bag to be kept in school for us to use.

Will school lunch be provided?

School packed lunches will continue to be free of charge to children in Reception under the Universal Free School Meals scheme. Your child will have a packed school lunch to take home with them at 11.30. Vouchers will continue for children who are entitled.

Will milk and fruit be made available for my child?

Yes. School will be providing milk and fruit. Please do not send snacks from home into school with your child.

What should we do when we arrive at school in the morning?

So that we can keep the number of people gathering in one place, please could just 1 parent/carer bring your child/re into the Foundation Stage entrance area when you are dropping off and collecting from school. We have yellow 2m marker signs on the ground to support social distancing rules. Please wait with your child on the markers until your child's class teacher comes out to welcome each child into school. Due to current infection control measures, you will not be able to come into the school building.

When you have said goodbye to your child, please follow the signs and floor markers to leave the gate keeping a 2m distance from others

What should I do if I need to pass on a message to my child's class teacher or to the office?

There will be times when you need to pass on important information. Our class teachers will need to give their full attention to the children. They will be respecting social distancing guidelines between adults and so will be unable to speak with you at drop off and collection times. Please contact the office by email or phone us on 01777 702043 and information will be transferred to your child's class teacher. If you are running late, please wait with your child and call the office. You can still message your child's class teacher on Class Dojo but please be aware that they may not read or respond to the message until later in the day.

What measures are school putting in place to ensure that my child is safe?

Hand washing and hand drying skills will be practised each day and children will be supervised to ensure that these skills become habits. We have 'sanitation stations' at classroom doors and your child will use hand sanitiser as they come into and as they leave the room.

Work surfaces, door handles and play equipment will be sanitised at regular intervals throughout the day using approved cleaning products. Each bubble group will be allocated a designated toilet and a thorough clean of the classrooms and toilet areas will take place at lunchtime and at the end of each day.

What should I do if my child is not feeling well?

If your child is unwell, please keep them at home until they are well enough to return to school.

What should I do if my child shows symptoms of COVID-19?

Any parent/carer or child with any potential symptoms of Covid-19 such as a new, persistent dry cough, a fever/temperature should not come into school under any circumstances.

Once again, thank you for the incredible home-learning experiences that you are providing. Thank you sincerely for your understanding, patience, constructive feedback and overwhelming support that you continue to give.

With warm wishes,



Mrs Helen Thomas

Executive Headteacher

Phone: 07429730779

Email: hthomas@st-swithuns.snmat.org.uk