

Data Collection Form St Swithun's C of E Primary Academy

Child's Surname		Child's Forename	
Middle Name		Chosen Name	
Date of Birth		Male or Female	
Address:			
Postcode:		Tel.No.:(Landline)	
Please provide information for ALL parents with parental responsibility			
Parent/Carer Name:		Occupation:	Mobile:
Address if Different from Above			
Email:			
Parent/Carer Name:		Occupation:	Mobile:
Address if Different from Above			
Email:			

Please note that parent/carer contact details may be shared with companies providing services to the academy for the benefit of parents, such as text messaging

Emergency Contacts other than Parent/Carers named above who may collect your child(ren) throughout the year :			
	Phone Number:		Relationship:
	Phone Number:		Relationship:

Please list below the names of any additional authorised adults who may be collecting your child(ren) throughout the year:		

Ethnic Origin: (please tick the correct description)					
AIND – Indian		APK – Pakistani		BCRB – Black / Caribbean	
CHNE – Chinese		MBA – White / Black African		WHT – Traveller	
MWAS – White / Asian		MWB – White / Black Caribbean		WIRI – Irish	
MOT – Any other mixed background		WBRI – White British		WOTH – Any other white background	
Nationality		Country of Birth			

My child's first language is:		Religion:		Home Language:	
Any Family Links in School:					

Member of HM Forces	YES	NO	
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Meals:	1.Free school meal entitlement		2.Paid School Dinners		3.Sandwiches	
Special Dietary Requirements			Vegetarian			Halal

(If your child has sandwiches but is entitled to free school meals, please tick number 1)

Medical Information

Doctor's Name:		Surgery:	
Special medical factors/allergies:			
Has your child ever had any kind of brain injury during their life? Yes/No (This would include concussions, traumatic brain injuries from falls/accidents, illnesses (e.g. brain tumours, stroke) and infections (e.g. meningitis, encephalitis) Please give details: Did they stay in hospital? Yes/No			

Asthmatic:	YES		NO		Inhaler provided:	YES		NO	
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Any children requiring inhalers must have an inhaler to keep in school and up-to-date medication at all times.

I understand that for the safety of my child, I should telephone school as soon as possible on the first day of absence.

It is important to contact the academy with any changes throughout the year, especially changes to emergency contact numbers, mobile phones, allergies or asthma etc.

General Data Protection Regulation

The Diocese of Southwell and Nottingham Multi Academy Trust is registered to collect and process personal information with the Information Commissioner's Office. The academy needs to collect this information because it is legally required to do so and because it needs the information in order to do its job. It is legally required to share some of the data with the Local Authority and the DfE. Contact details for parents may be shared with companies which provide services for the academy for the benefit of parents. Medical details are collected for the protection of your child. The academy has a duty to protect this information and to keep it up to date. Full details may be found in the attached privacy notice.

Signed: _____ **(Parent / Carer)** **Date:** _____