Personal and Intimate Care Plan

Name		**Male/Female:**	
D.O.B			
Date signed and assessed/ reviewed:			

Procedure for nappy/ pull up change

- Child will be taken into the FSU toilet area
- Staff member will put on an apron and gloves
- Child will be taken into one of the toilets and nappy/ pull up removed
- Child encouraged to sit on the toilet and encouraged to use the toilet – adult will supervise
- Child will be wiped and a clean nappy/ pull up put on and clothes will be put back on
- Child will wash their hands

If child is badly soiled and it cannot be wiped clean and needs to be showered/ bathed then staff will discuss this with Mrs Howlett and she will contact parents. Once cleaned, child will come back to school.

Equipment Required

School to provide:	**Parents/ Carers to provide:**
Glove and aprons	Nappies/ Pull ups
Anti-bacterial spray/ hand gel	Spare clothes
Nappy disposal facility	Wipes
Hand wash and paper towels	
Nappy sacks	

Named Staff and Signature

Mrs Howlett	
Mrs Sheldon	
Mrs Briers	
Mrs Said	

Parent Name and Signature
